



City of Cumming
Department of Utilities
100 Main Street
Cumming, GA 30040
770-781-2020 Fax 770-781-3482



**** CITY ROW ENCROACHMENT PERMIT ****

APPLICANT: _____ PHONE: _____

ADDRESS: _____

CONTRACTOR: _____ PHONE: _____

ADDRESS: _____

For permission to construct and maintain the following described utility facility within the public right-of-way on road(s)

Description of utility work: _____

The utility facility covered hereby shall be installed in accordance with the attached plans/drawings and Standards. Applicant agrees to abide with and be bound by the Cumming Utilities Utility Accommodation Manual and current Utilities in Rights of Way ordinance. **AN ORIGINAL AND TWO (2) COPIES OF THE PLANS/DRAWINGS ARE REQUIRED!**

Permit requested this _____ day of _____ 200 ____

Signature

Type Name

Permission is granted for the above described utility encroachment in accordance with the plans, standards and in accordance with the current utility manual. This permit is to be strictly construed and no other work than specifically described above is authorized. **WORK IS NOT TO BEGIN UNTIL PERMIT IS APPROVED.**

Permit No. _____ Granted us this _____ day of _____ 200 ____

DEPARTMENT OF UTILITIES

By: _____
Utility Coordinator

City of Cumming

APPLICATION FOR A PERMIT TO COLLOCATE SMALL WIRELESS FACILITIES IN THE PUBLIC RIGHT OF WAY OR TO INSTALL, MODIFY OR REPLACE A POLE OR DECORATIVE POLE IN THE PUBLIC RIGHT OF WAY FOR COLLOCATION OF A SMALL WIRELESS FACILITIES

OVERVIEW

Section 20-80 of the City of Cumming Wireless Facilities and Antennas Public Right-of-Way Management Ordinance requires any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way to submit an application to the City of Cumming Department of Utilities for a permit. This application is required to receive a permit. Any material change to information contained in an application shall be submitted in writing to the City of Cumming Department of Utilities within 30 days after the event necessitating the change.

This application **may not** be used:

- For approval to place facilities outside of the public rights of way.
- New, modified, or replacement poles installed in the right of way in a historic district or an area zoned primarily for residential that exceed 50 feet above ground level.
- New, modified, or replacement poles installed in the right of way outside of a historic district or an area zoned primarily for residential that exceed the greater of: (i) 50 feet above ground level and (ii) 10 feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole.
- New small wireless facilities in the public right of way and collocated on an existing pole or support structure that exceed more than ten feet above the existing pole or support structure.
- New small wireless facilities in the public right of way collocated on a new or replacement that extend above the top of such poles.
- Installation, modification or replacement of a support structure.
- Any modification, maintenance, repair, or replacement that is not set forth in subsections (e) and (f) of O.C.G.A. § 36-66C-6 or that is not eligible for administrative review under O.C.G.A. § 36-66C-7.

The following Application and Permit Form is numbered and corresponds with the information required by O.C.G.A. § 36-66C-6(d).

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

(d)(1): Applicant and Consultant Name and Contact Information

Applicant	Consultant
Applicant Name: _____	Contractor Name: _____
Address: _____	Address: _____
_____	_____
City: _____	City: _____
State / Zip Code: _____	State / Zip Code: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____
Contact Person Name: _____	Contact Person Name: _____
Contact Person Number: _____	Contact Person Number: _____
Email Address: _____	Email Address: _____
24 Hour Contact Information:	24 Hour Contact Information:
Name and Title: _____	Name and Title: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

(d)(3) General Description of Work

Work Location in ROW: _____

Describe Scope of Work:

Number of Steel Poles: _____

Number of Wood Poles: _____

Total Linear Footage: _____

Project Start Date: _____

Projected End Date: _____

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

(d)(4) – Detailed Construction Drawings

**INSERT
DRAWINGS
HERE OR
ATTACH**

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

**(d)(5) – Structural Report
[Collocation Only]**

**INSERT
REPORT
HERE OR
ATTACH**

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

(d)(6) – Visual Depictions or Representations

[Above-Ground, If Not Included in Construction Drawings]

**INSERT
VISUAL
DEPICTIONS
HERE OR
ATTACH**

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

(d)(7) – Location of Facilities Relative to the Boundaries of the Rights of Way

**INSERT MAP
HERE OR
ATTACH**

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

**(d)(8) – Certification that Application Complies with subsection (k) of O.C.G.A. § 36-66C-6(k)
[Installation of Poles or Replacement of Decorative Pole Only]**

Applicant has determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which:

- (1) The wireless provider has the right to collocate subject to reasonable terms and conditions; and
- (2) Such collocation would not impose technical limitations or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

(d)(9) – Certification Regarding Permission to Collocate

[Collocation on a Pole or Support Structure Owned by a Third Party other than an Authority Pole or Decorative Pole]

Applicant permission from _____, the owner of the [pole / support structure] upon which Applicant's small wireless facility will be collocated.

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

(d)(10) – Certification of Non-Wireless Services Provider

[Applicant is not a Wireless Services Provider]

_____, a wireless services provider, has requested in writing that Applicant collocate the small wireless facilities or install, modify, or replace the pole or decorative pole at the requested location.

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

Applicant Certification

Applicant agrees to indemnify and hold harmless the **CITY OF CUMMING** and all officers, employees or agents of the **CITY OF CUMMING** consistent with the provisions of O.C.G.A. § 36-66C-15.

This permit is requested this _____ day of _____ in the year 20____.

By Signature

By Witness Signature

Printed Name Title

Title/Position

>>>FOR STAFF USE ONLY<<<

DATE RECEIVED: _____

PERMIT #: _____

OF FACILTIES: _____

Permit is hereby: Approved Denied

Reason for Denial:

Permit Fee Calculation

36-66C-5.

- (1) A fee for each application for the **collocation** of each small wireless facility on an existing pole assessed by the authority not to exceed \$100.00 per small wireless facility;
- (2) A fee for each application for each **replacement pole** with an associated small wireless facility assessed by the authority not to exceed \$250.00;

APPLICATION AND PERMIT FORM

CITY OF CUMMING

DEPARTMENT OF UTILITIES

(3) A fee for each application for each **new pole** with an associated small wireless facility assessed by the authority not to exceed \$1,000.00 per pole with an associated small wireless facility;

Collocation - \$100.00 per small wireless facility

Replacement Pole - \$250.00 per small wireless facility

New Pole - \$1,000.00 per pole with an associated small wireless facility

Permit Granted by: _____ Date: _____