

For Office Use Only

___ Proof of Ownership

___ Lease Agreement

Completed by: _____

COMMERCIAL APPLICATION FOR SERVICE

May 2014 Form

Applicant please print all information below.

SEND COPIES OF THIS DOC TO:

COPY TO PRETREATMENT
COORD? _____

COPY TO CROSS CONN
CONTROL COORD ? _____

Cut-On/Transfer Date: _____

Name of Business _____

Type of Business: _____

Contact Person: _____

Service Address: _____

Mailing Address (if different) _____

Telephone No: (_____) _____ Driver's License No. _____

Email Address: _____

Landlord Name & Phone (if leasing): _____

DEPOSIT: A **\$125.00 deposit** is required at the time of this application to establish service. Please make your check payable to the City of Cumming. This deposit will not bear interest and will be deposited into the general fund account of the City of Cumming. If you plan to move from this location or wish to terminate your service, it is **YOUR RESPONSIBILITY** to notify the City of Cumming Department of Utilities of the day that you wish to terminate service via the City's Service Termination Form. Your service will be terminated and your meter will be read on that day. A final bill will be generated and sent to you during the next billing cycle. The \$125.00 deposit will be applied to the final bill. Please provide the Department of Utilities with a forwarding address so that the final bill and/or refund will be mailed to the proper person or entity.

Delinquent Bill and Returned Check Policy: If you fail to pay your utility bill and the bill is 60 days past due, your service will be disconnected **without notice**. In order to have your service restored, you must pay your account balance in full and the City's **RECONNECTION** charge of \$40.00. It is the City's policy to terminate service without notice in response to all returned checks. A service charge of \$25.00 plus the \$40.00 reconnection fee will be charged for all returned checks.

Bad Debt: If you file for bankruptcy and are unable to pay your bill, you will be required to re-establish service and pay an additional (new) deposit of \$125.00. If you vacate the premise and your deposit does not cover your final bill, the City will pursue collection of the remainder of the debt and may turn the account over to a collection agency, report each delinquent account to each of the three credit bureaus, and/or file a lien against your property. Other legal action may be pursued by the City in an effort to collect the debt.

NOTICES: All businesses must comply with the **Cumming Utilities Ordinance** and must install and maintain a proper backflow preventer just beyond the water meter before any water usage on the premise. The City may require that an RPZ backflow preventer and hotbox be installed just beyond the water meter. All backflow devices on the premise must be maintained and tested at least annually and the results of the tests reported to the Cross Connection Control Branch via facsimile at (770) 781-3470. For more information, please contact the Cross Connection Control Coordinator at (770) 781-2035. **RESTAURANTS:** All food service establishments shall install and maintain a properly sized grease interceptor. Interceptors shall be sized according to number of customers served but be a minimum of 1000-gallons, exterior, in-ground, and composed of concrete. Restaurant owner must ensure that interceptors are pumped out completely every 90 days and that a completed manifest has been faxed to the Water Pollution Control Division, Pretreatment Branch at (770) 781-2016. Please call the Pretreatment Coordinator at (770) 781-2018 for more information. **APPLICANT HAS 30 DAYS FROM THE DATE OF THIS APPLICATION TO COMPLY WITH THE ABOVE NOTICES. FAILURE TO COMPLY MAY RESULT IN LOSS OF WATER AND SEWER SERVICES, A FINE, OR BOTH. Be advised that failure on your part to receive a utility bill does not excuse non-payment. In all cases, non-payment will result in termination of service without notice.** In order to complete your request to establish water and/or sewer and/or garbage service, you must submit a copy of your **Drivers License** or a **Georgia Photo ID** along with either **Proof of Ownership of the property (deed)** or a **Rental/Lease Agreement** along with this completed form.

I HAVE READ, UNDERSTOOD AND AGREED TO THE ABOVE TERMS:

Print Name: _____ Date: _____

Signature of Applicant: _____